



Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Caraga Region

Office Address: NIA Caraga, Bancasi, Butuan City
Agusan del Norte, Philippines
Telephone Nos.: (085) 342-5353, 342-3000
Website: www.region13.nia.gov.ph

Telefax No. (085) 342-5353 Agusan
TIN 000-916-415-134

MINUTES OF PRE BIDDING CONFERENCE

DATE : March 7, 2019

TIME : 10:00 A.M.

VENUE : Conference Room
NIA-CARAGA
Bancasi, Butuan City

NAME OF CONTRACT : **LMC-CANTILAN IS-2019-RO**
Diversion Works and Canalization

ATTENDANCE :

A. NIA

- | | | |
|----------------------------|---|---------------------|
| 1. RUBY C. TUAN, JR. | - | BAC Chairman |
| 2. JOHN I. CABILITASAN | - | BAC Vice Chairman |
| 3. ROSALINA B. CAIÑA | - | BAC Member |
| 4. MARIAFE A. SUICO | - | Secretariat, Member |
| 5. ERLINDA M. ALMACEN | - | Secretariat, Member |
| 6. BERNABE E. OTERO | - | Secretariat, Member |
| 7. ROSALINA A. VALDEHUEZA | - | TWG Chairperson |
| 8. MELINA I. HORSERADA | - | TWG Member |
| 9. JOSIE M. GAMMALO | - | TWG Member |
| 10. CHRISTOPHER B. CATACTE | - | TWG Member |

B. Bidder

- | | | |
|-----------------------|---|--------------------|
| 1. JEROME O. TUADATTE | - | Renol Construction |
| 2. NELSON L. TOLIPAS | - | Renol Construction |

The Pre bidding Conference officially started at 10:00 AM on March 7, 2019 at the Conference Room, NIA Regional Office, Bancasi, Butuan City, presided by Engr. Ruby C. Tuan, Jr., BAC Chairman. Roll Call was made by the BAC Secretariat and followed by the declaration of the quorum.

The BAC Chairman presented the agenda to be discussed. He requested Engr. Rosalina B. Caiña to present the brief description of work to be done and informed the group that he will be excused in few minutes for he had an important matter to attend

to, there were visitors coming from the Irrigators Association of Santiago, Agusan del Norte. He instructed Engr. John I. Cabilitasan, BAC Vice Chairman to continue the discussion while he is out of the Conference Room.

Engr. Rosalina B. Caiña presented the brief description of work and the bill of quantities as stipulated in the bid documents. In addition, some instructions in the bid data sheet and special conditions of contract were also discussed.

The following are:

1. That the prospective bidder's representative to transact business with the office other than the Authorized Managing Officer stipulated in the Contractor's License is not allowed.
2. That subcontracting is not allowed.
3. The minimum major equipment requirements.
4. That the bid security shall be in the form of Bid Securing Declaration or any of the following forms and amounts.
 - a. The amount of not less than P1,145,221.44 if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
 - b. The amount of not less than P2,863,053.59 if bid security is in Surety Bond.
5. That the amount of the advance payment is fifteen percent (15%) of the Contract Price to be made as per herein schedule:
 - a. First (1st) Installment, 7.5% of the Contract Price- upon submission to and acceptance by NIA of an Irrevocable Standby Letter of Credit of equivalent value issued by a commercial bank, a bank guarantee or a surety bond, callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the NIA.
 - b. Second (2nd) Installment, 7.5% of the Contract Price- upon submission to and acceptance by NIA of an Irrevocable Standby Letter of Credit of equivalent value issued by a commercial bank, a bank guarantee or a surety bond, callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the NIA (If amount is not included in the first submitted Letter of Credit, bank guarantee or surety bond), and after Contractor has fully mobilized the initial equipment requirement and key personnel indicated in its approved manpower utilization schedules as specified in the Bid Document.

Engr. John I. Cabilitasan, BAC Vice Chairman asked the prospective bidders/contractors who attended the pre-bid conference if they had quarries regarding the project to be bid and the contractors replied none as they were familiar with the area and already conducted a site inspection.

Engr. Cabilitasan added that the scope of work on the dam area is from the terminated contract of Solid M Construction. If possible, the winning bidder will give priority on the protection of the sluice way which is critical wherein sheet piles are to be used. Further, the schedule of activities were presented and it was emphasized that the deadline of the dropping of bids will be on March 19, 2019 at 1:00 PM and at the same time the opening of bids at the Regional Office Conference Hall, Bancasi, Butuan City. The envelope system was also clarified out wherein the technical and financial proposals should be enclosed in one envelope, with one copy for the original and copy 1 and copy 2 for the photocopies.

Josie M. Gamallo stressed out that the form of the listing of all on-going projects/contracts, listing of accomplishment and value of accomplishment should be properly filled-up by the bidder otherwise, these could be grounds for disqualification using passed/failed criteria. Further, she reminded the contractor regarding the single largest completed contract that it should be at least 50% of the ABC and the category of PCAB license.

Since there were no more clarifications raised, the pre-bidding conference was adjourned at 10:30 AM.

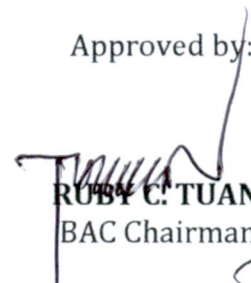
Prepared by:

Checked by:

Approved by:


ERLINDA M. ALMACEN
BAC Secretariat Member


SANDRA C. DAGANI
Chairperson, BAC Secretariat


RUBY C. TUAN, JR.
BAC Chairman



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PRE-BID CONFERENCE

BAC ATTENDANCE SHEET
March 7, 2019 (Time: __ AM)

1. LMC- CANTILAN IS -2019-RO
Diversion Works and Canalization

NAME	OFFICE	MALE	FEMALE	SIGNATURE
1. Eulinda M. Almacen	RO		✓	gmo-bran
2. Josie M. Gamallo	RO		✓	gamallo
3. Rosalyn B. Canina	RO		✓	Rosalyn B. Canina
4. ROSALINA VALDEHUELA	RO		✓	Rosalina Valdehuela
5. CRISTOPHER B. CATACTA	RO	✓		CRISTOPHER B. CATACTA
6. Manafe A. Suiwo	RO	✓		Manafe A. Suiwo
7. BERNARDE OTENO	RO	✓		Bernarde Oteno
8. MELHA J. MERCERAD	RO		✓	Melha J. Mercerad
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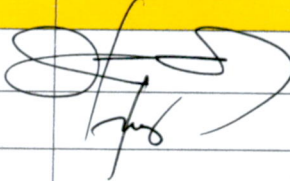
PRE-BID CONFERENCE

BIDDER'S ATTENDANCE SHEET

March 7, 2019 (Time: __ AM)

1. LMC- CANTILAN IS -2019-RO

Diversion Works and Canalization

NAME	OFFICE	CONTACT NUMBER	MALE	FEMALE	SIGNATURE
1. VERONICA D. TILLORE	REGIONAL CONSTRUCTION OFFICER	0945555555	/		
2. MARSON L. TUPAS					
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